



DEPARTMENT OF TRANSPORTATION

Budget Support Supervisor | Salary Range: \$40.48 - \$58.20 / hourly; \$84,522 - \$121,521 / annually

Are you looking for an exciting opportunity to get your foot in the door with State of Minnesota? If so, come join our team at MnDOT in **St. Paul, MN!**

WHY WORK FOR US? Check us out: <https://mn.gov/mmb/careers/why-work-for-us/>

This position is located at Central Office in St. Paul and may have the flexibility to telework, work a hybrid schedule, or work in the office. The incumbent will be required to make a telework arrangement with their supervisor. The incumbent will be expected to work in the office as determined by policy and discussion with their supervisor.

Our **Budget Support Supervisor** position manages a team of financial professionals supporting the agency's operating budget. As the leader of this team, this position provides agency-wide budget guidance and manages several complex fiscal programs, including but not limited to the alignment of established budgets with general accounting standards and principles as well as federal and state law.

Additionally, the position integrates budgetary requirements with strategic management initiatives and operational efficiencies. The position is responsible for leading the year end close/open process for the agency resolving issues to meet MMB guidelines and reporting.

WHAT'S IN IT FOR YOU? Learn more about our benefits: <https://mn.gov/mmb/careers/why-work-for-us/benefits/>

- **Health & Wellness:** Low-cost medical, dental, vision, & prescription drug plans; health, dental, & dependent care spending accounts; Employee Assistance Program (EAP), health & well-being resources
- **Financial Well-Being:** Public pension plans, deferred compensation plan & health care savings plan; life insurance, short & long-term disability insurance, & paid parental leave
- **Professional Development:** Tuition assistance, employee education, leadership development
- **Work/Life Balance:** Paid vacation & sick leave including 12 paid holidays each year
- **At-Work Benefits:** Employee Resource Groups, employee recognition, employee activities, fitness center at our Central Office

Here are the Minimum Qualifications:

Three years of professional supervisory experience OR four years of advanced professional experience that demonstrates:

- Experience providing work direction or subject matter guidance to staff.
- Experience managing a program or office budget to include overseeing budget activities and decision making.
- Financial analysis experience to assess, interpret, or determine compliance.
- Experience implementing financial policies, procedures, or internal controls.

APPLY ONLINE BY 4/21/2025 (only applications received on mn.gov/careers will be considered)

1. Go to www.mn.gov/careers & click “**Search Open Positions**”
2. Enter the Job Opening ID “**85147**” in the Keywords search box & click “>>”
3. Click on the Job Title to view the job posting & click “**Apply for Job**”
4. When prompted for your **Referral Source**, please list: **Ellen**

Visit <https://www.dot.state.mn.us/careers/> for a listing of all our MnDOT job openings.

Questions? Contact Ellen Behrhorst (MnDOT Recruitment Specialist) - Ellen.Behrhorst@state.mn.us | 612.346.8330