# Cover Sheet

The Employer of the Year award is designed to honor an organization (company, non-profit, association, or government agency) for recruiting, retaining, and advancing women.

Awards are competitive and based on the nominee's specific goals and achievements.  Please complete the contact information, summary response and supplemental responses. Nominations must be submitted as 1 PDF and are due [via this google form](https://docs.google.com/forms/d/e/1FAIpQLSeu-nZnx6wrraDe1xb_gLINOuM3PO5SHVj1pWnq4CjYaMTdng/viewform?vc=0&c=0&w=1&flr=0) by January 12 at 5 pm.

Questions? Contact Emily Bowen at emily.bowen@kimley-horn.com.

## Nominator Information

|  |  |
| --- | --- |
| Name |  |
| Title |  |
| Company/Agency |  |
| Email |  |
| Phone Number |  |

## Nominee Information

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| --- | --- |
| Employer Nominee |  |
| Contact Name |  |
| Contact Title |  |
| Email |  |
| Phone Number |  |

####  Please share a narrative to the following questions about the nominee.

1. Summarize why the nominee deserves to win (max 300 words)

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1. Describe and provide example(s) of how the organization supports WTS through memberships, sponsorships, and employee involvement at the local and international levels. (max 250 words)

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1. Describe the organization’s structure, including the number of women in executive and senior positions and those leading major initiatives. (max 250 words)

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1. Describe the career development plans and succession programs in place for women to advance within the organization. (max 250 words)

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1. Describe and provide example(s) of how the organization provides continuing education of its female employees through professional education, professional organizations, and professional development opportunities.
(max 250 words)

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1. Describe and provide example(s) of how the organization encourages female students to enter the transportation field by providing internship opportunities. (max 100 words)

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# Demographic Information

WTS is committed to building on the diversity of our recognition awards candidates. To track our progress in this area, we ask that you complete this confidential demographic information, if known. **This is not required for recognition awards and will not be used in the selection process.**

1. **Please share the approximate number of employees**

 [ ]  1-50

 [ ]  51-250

 [ ]  251-500

 [ ]  501-2,500

 [ ]  2,501-5,000

 [ ]  5,000+

1. **Please share the organizations year of incorporation/founding**

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1. **Please share the % breakdown of racial/ethnic diversity within the organization.**

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