



WOMEN'S TRANSPORTATION SEMINAR

WASHINGTON, D.C. CHAPTER

1999 ANNUAL REPORT

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WTS WASHINGTON, D.C. CHAPTER 1999 ANNUAL REPORT

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1999 OFFICERS & COMMITTEE CHAIRS

EXECUTIVE BOARD

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Cultural Diversity

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Job Bank

Susan Lent Heck
Legislative

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Media Relations

Leigh Smythe
Membership

Stephanie Roth
Newsletter

Felicia Young
Professional Development

Mariia Zimmerman
Programs

Melissa Loughlin
Recognitions & Scholarships

PRESIDENT'S MESSAGE

Dear Members:

1999 was an important year for transportation – and for WTS. In all modes of transportation, WTS continued to play an important role in bringing together the people and the issues that play a critical role in the discussion, development, and advancement of our industry.

We are especially fortunate to have so many resources available to our Chapter. Our location in the nation's capital means that we have access to a tremendous pool of talented opinion leaders, experts and policy makers that enrich and enliven our conversations on the transportation topics affecting our businesses, our nation, our neighborhoods, our lives. Combined with an excellent base for membership, we continue to build a strong organization catering to a diverse group of members and interests in the transportation community.



This year marked the implementation of new ideas working in tandem with many of the successful programs and ideas developed in previous years. In particular:

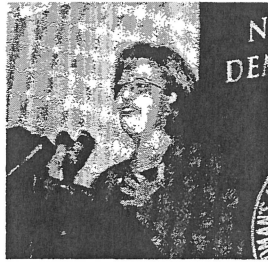
- ◆ We moved our popular monthly luncheon series to a new venue at the National Press Club, further promoting the image of WTS and raising the standard of programming.
- ◆ Our expanded media relations efforts yielded more press coverage, including C-SPAN, local news radio and coverage in the major Washington, DC newspapers.
- ◆ We inaugurated a new package of benefits for our corporate members as well as new sponsorship opportunities for exposure at the monthly luncheon programs.
- ◆ We welcomed over 60 new members to our Chapter.
- ◆ Our scholarship fund reached a new level of endowment and our outreach to institutions in Virginia, Maryland and DC expanded considerably.
- ◆ Our professional development program continued to provide high quality career guidance and mentoring.
- ◆ We revised the format and presentation of our newsletter, announcements, and other printed materials to reflect a new, sophisticated standard of communication.

The New Year will bring new opportunities and challenges. I am confident that we will meet them successfully. The key to this success is the dedication and energy of our local Chapter Committee Chairs, Officers, and members such as you. I want to thank each of you for your contributions to our organization and for your continued support. Together, we will continue to make great strides.

Elaine Z. Benet

1999 WOMAN OF THE YEAR

Gerri Hall, with Operation Lifesaver, Inc. (OLI), was chosen for her leadership in transportation safety and outstanding contribution to the transportation industry, her contribution to the advancement of women and minorities through opportunities in the transportation field; and her achievements and support of women in the industry.



Ms. Hall is currently President of OLI, the national support center for a non-profit, nationwide public education program dedicated to reducing crashes, injuries, and fatalities at intersections where the roadways meet the railways and along railroad tracks. Under her watch at OLI, the nation experienced 26 percent reduction in the annual number of crashes at highway-rail grade crossings. OLI played an important role in this reduction. She joined OLI after gaining safety expertise during ten years as a professional staff member for the U.S. Senate Committee on Commerce, Science and Transportation. Ms. Hall's knowledge of transportation safety was recognized when she was considered for a seat on the National Transportation Safety Board in 1994. More recently, Ms. Hall served as an effective, knowledgeable spokesperson for transportation safety following the March 1999 collision between a truck and an AMTRAK train in Bourbonnais, Illinois. Through her interviews following this tragedy, her credibility and transportation expertise was readily apparent and universally recognized.

Ms. Hall is a graduate of the University of South Dakota and holds a Master's Degree in Public Administration from the University of Manitoba. She is a 1992 graduate of the Harvard University Program for Senior Managers in Government.

1999 MEMBER OF THE YEAR

Wendy Klancher, an active member of the Programs Committee, received the 1999 Member of the Year award. A Transportation Planner for the Metropolitan Washington Council of Governments (WashCOG), Ms. Klancher has earned this recognition for the generosity with which she has given of her time and expertise to support the WTS Washington, DC Chapter during the year.



Among other activities, she has organized the substantive aspects of monthly luncheons on HOT Lanes and Air Conformity issues, handled logistics for these and other events, and opened up her home for committee meetings. She has taken on the time-consuming role of RSVP recipient for all Program Committee events since mid-year, and has done an excellent job responding to members' questions and organizing attendance information. Separately, she has also worked to recruit several new members to the Washington, DC Chapter. At WashCOG, Ms. Klancher works for the National Capital Transportation Planning Board and is involved in long-range planning and the integration of land use in transportation planning.

Ms. Klancher holds a Masters degree in Planning from the University of Minnesota Humphrey Institute of Public Affairs, and a B.A. in economics and political science from Hamline University in St. Paul. In addition to WTS, she is a member of the American Planning Association and the Transportation Research Board's Spatial Data and Information Sciences Committee.

1999 EMPLOYER OF THE YEAR

The 1999 Employer of the Year award was bestowed upon the American Public Transit Association* (APTA), for its dedication to diversity, professional development, and WTS. Accepting the award on behalf of APTA were Karol Popkin, Chief of Staff and John Bartosiewicz, 2000 APTA Chairman and General Manager of the Fort Worth Transportation Authority.



APTA's commitment to diversity is embodied in its Diversity Council, headed each year by the organization's First Vice Chair. The primary goal of the council is to promote diversity as a strength of the industry and the Association, and to implement diversity policies and programs. The Leadership APTA program, created in 1998 to develop the next generation of transit industry leaders, is just one example of APTA's commitment to opportunities for professional development and continuing education for its staff and members.

APTA has supported WTS since its inception by encouraging its staff and members to join both the National organization and local chapters. Other examples of APTA's continuing support of WTS include its corporate membership in the Washington, D.C. chapter, and the participation of both APTA's President and Immediate Past Chair on the National WTS Advisory Board.

1999 was a banner year for APTA and for public transit, with membership at an all-time high, record-breaking attendance at APTA meetings and growing public transit ridership. In addition to these highlights, APTA developed a five-year strategic plan to ensure the transit industry is well positioned to keep public transportation in the national spotlight in the years to come.

* As of January 2000, APTA changed its name to stand for American Public Transportation Association.

22ND ANNUAL AWARDS CEREMONY & HOLIDAY RECEPTION

The Annual Awards Ceremony and Holiday Reception was held Dec. 7, 1999 at the Women's National Democratic Club. This year's event featured a cocktail reception with over 100 guests in attendance including WTS National President Liz Levin.

1998 Employer of the Year, Washington Metropolitan Area Transit Authority (WMATA) was represented by Debbie Lipman, Director of Government Affairs who presented this year's award to APTA. Presenting the 1999 Member of the Year award was 1998 recipient Nuria Fernandez, Acting Administrator, Federal Transit Administration. The 1999 Woman of the Year award was presented by Linda Morgan, Chairman, Surface Transportation Board.

DC Chapter member Margaret Mullins of APTA and her committee of volunteers organized the event with support from chapter members, corporate sponsors and friends of the organization.



1999 WOMAN OF THE YEAR
Operation Lifesaver President Gerri Hall (right) with STB Chairman Linda Morgan.



1999 MEMBER OF THE YEAR
Left to Right: Elaine Dezenski (DC Chapter President), Wendy Klancher (WashCOG), and Nuria Fernandez (Acting Administrator, FTA).



1999 EMPLOYER OF THE YEAR
Left to Right: Dezenski, John Bartosiewicz (Fort Worth Transportation Authority and 2000 APTA Chairman), Karol Popkin (APTA Chief of Staff), and Debbie Lipman (WMATA Director of Government Affairs)

1999 COMMITTEE ACTIVITIES

CORPORATE RELATIONS. The Washington, DC chapter promotes a level of membership created especially for corporate and agency friends. Corporate member benefits include:

- ◆ Corporate Members are given opportunities to network with the top echelons of Washington D.C. transportation policy-making community.
- ◆ Corporate members have the opportunity to nurture and help develop the talents of populations underrepresented in the transportation industry — through scholarships, career advancement opportunities, and in the future a mentoring program.
- ◆ Corporate members are spotlighted in a feature article and ongoing feature listings in the WTS-DC chapter newsletter, and it will be recognized at chapter events.
- ◆ Corporate members are invited to high-profile WTS-DC events such as monthly meetings, legislative forums, professional development seminars, networking, and social events. These are not only good networking opportunities, they are also featured in the regional and national media.
- ◆ Corporate members are given access to the WTS-DC Job Bank, helping them locate and acquire talented personnel to help implement their respective missions and goals.

In 1999, the WTS DC chapter more formally instituted its corporate membership program, including expanding and standardizing benefits for corporate members. The chapter also aggressively pursued new potential corporate members, approaching manufacturing and service providers as well as law firms who had not previously been targeted before. Examples of new targets include: companies that provide private helicopter services to clients, law firms that focus on building diversity within the workforce, and grassroots coalitions working for transportation alternatives. The chapter will build on this effort in the coming year, and seek to include new members who have not previously considered — and may not have known about — WTS in the past.

Corporate membership has allowed us to achieve a diverse representation of the entire industry within our membership. We appreciate and thank those companies who continue to support WTS-Washington, DC and look forward to building on this base in the coming year.

JOB BANK. Throughout 1999, the Washington, DC Chapter Job Bank received information about more than 40 local positions and indirectly received information on several hundred positions nationwide. Both member and nonmember individuals and organizations (federal, state and local government, corporate and nonprofit organizations) provided referrals. When appropriate, a brief description of duties and contact for local positions were incorporated into the chapter's monthly newsletter. The Job Bank Chair provided informal counseling and referrals, directing inquirers both to appropriate members as well as to pertinent transportation related employment sites on the worldwide web. Although at present the Washington DC chapter does not maintain its own Home Page, the National Chapter of WTS maintains a Job Bank on its website. It is accessible from www.wtsnational.org.

LEGISLATIVE. The primary goal of the legislative committee is to provide timely, non-partisan information and events on legislative issues affecting all modes of transportation. The Legislative Committee kicked off the year's programming with the Annual Legislative Luncheon featuring House and Senate transportation staff members. The discussions were multi-modal in scope and served to educate our diverse membership on the transportation priorities for 1999. As in past years, the event was one of our most well attended.

Our location in the nation's capital provides a unique opportunity to gain insight into the policy issues affecting our members. Throughout the year, legislative-related contributions to our Chapter's newsletter address these timely issues. Topics included an update of the "Year of Aviation" (March) the Smart Growth debate (April), and reflections on the 2000 Elections (September).

The legislative committee meets on a periodic basis to discuss key legislative issues of interest to the WTS membership, develop and staff legislative programs and contribute articles on legislative topics to the Chapter newsletter.

MEDIA RELATIONS. 1999 was an eventful year of expanded media coverage for the Washington, DC Chapter of WTS. Media representatives at our monthly luncheon events included transportation writers from the *Washington Post* and the *Washington Times*, the producer of the WTOP Radio show "Sprawl and Crawl," and a recorded broadcast on C-SPAN. The DC Chapter's link on the WTS National website has been updated periodically.

1999 COMMITTEE ACTIVITIES

The Media Contact List has been expanded and continues to be specialized by mode. Efforts are being made to contact the public relations departments of local universities concerning both scholarship and student membership opportunities. A number of national transportation trade journals, including *Passenger Transport*, have featured the chapter's annual awards that were presented at the December holiday party. The Media Relations Committee plans to work with the communications officials at various transportation organizations to continue to expand common goals and interests.

MEMBERSHIP. The renovated membership database proved to be a powerful tool for the DC Chapter in 1999. The database provided the Chapter with the ability to keep a current membership list with accurate contact information. It serves as the core resource for many activities in the organization. The database also provides us with the ability to send out monthly "blast fax" reminders about upcoming events in addition to the announcements made in our monthly newsletter. These reminders were not only sent to our members but also to prospective members. The "blast faxes" have increased the Chapter's exposure to non-members and subsequently stimulated their interest to either join or be involved with the Chapter at some level. Overall, having this capability increased attendance at events and raised awareness about our respective program luncheons and professional development seminars.

Additionally, the membership database was expanded to include some demographic information about our members. Once the expansion of the database was complete, Chapter Membership Chair Leigh Smythe, faxed a "spring cleaning" survey to the membership. The purpose of the survey was twofold – first, to update and verify members' contact information; second, to complete a career demographic survey. The results of this "spring cleaning" were received well – slightly over 50% of the members responded. It is a goal of this Chapter to continue this annual "spring cleaning" as a way to maintain accurate and informative records on our members.

During the summer, WTS National launched a membership campaign so that each new member, who signed up before September 30, would receive full membership benefits through December 2000 at the current dues rate (\$85.00 in 1999). Following National's agenda, the Chapter mailed over 400 prospective member letters. New mem-

ber sign ups indeed peaked during this period. Other recruitment efforts included:

- ◆ Hosting a membership table at the Transportation Research Board Annual Meeting Reception in January;
- ◆ Making membership materials available at all Chapter events; and,
- ◆ Sending personal member contacts/referrals to the membership chair.

At the close of 1999, the DC Chapter had 295 members – slightly over our total in 1998. Despite the cancellation of 61 members – primarily due to career/location changes or because of "event participation versus event distance/location" issues – we did gain 68 new members. Some of the concerns voiced by expired members will be addressed in 2000 as part of developing membership retention goals and objectives for the Chapter. Other items of business included printing membership directories in July and December and the conversion to a uniform informational brochure and membership application developed by WTS National Public Relations Committee.

NEWSLETTER. Eleven issues of the Washington, DC Chapter newsletter Chapter

Washington, DC

Chapter

news

News were published and distributed to the membership in 1999. The Chapter News underwent a facelift beginning with the July issue; the new design paralleled the redesign of WTS National's marketing materials. Issues highlighted the past with a special March profile on women in transportation history in conjunction with Women's History Month; articles on present-day key transportation issues were also included, including Smart Growth and aviation (during the Congressionally-dubbed Year of Aviation). These issues were usually highlighted in the newsletter to coincide with the timing of related program events.

The Chapter News also effectively communicated important chapter events, including profiles on the scholarship winners, program events, and highlights our two major events— the Holiday Reception and the Scholarship Fundraiser.

PAST PRESIDENT & HISTORIAN. In the past year, the immediate past president provided guidance to Chapter Presi-

1999 COMMITTEE ACTIVITIES

chapter, both current and past. Also, she has retained the chapter historical files, which will hopefully be transferred to a more transportable fashion in the near future. On one occasion this year, she was able to provide WTS National volunteers with some samples of early newsletters and communications for videotape being developed promoting the organization.

PROFESSIONAL DEVELOPMENT. In 1999, the Professional Development Committee sponsored three career development workshops on May 12, Sept. 15, and Nov. 3. Jacquelyn E. Flowers, President of Winning Dimensions, presented these workshops. The workshops addressed the development of career plan, skill assessment, mentoring, and managing transitions. Worksheets, resume samples and additional background information was provided to assist in individual career planning.

On July 21, 1999 a workshop panel was held on "How to Successfully Respond to Requests for Proposals." Marilyn Jamison, Acquisition Manager, AMTRAK, Buddy Watson, Director of Procurement, Washington Metropolitan Area Transit Authority and Debbie Ridgely, Small Business Development Representative, Federal Highway Administration provided background information on their agency's procurement process. Each panel member also provided tips and strategies successfully responding to the many requests for proposals that their agencies issue annually.

PROGRAMS. The Program Committee developed a calendar of events representing a broad spectrum of national and regional transportation issues. The Committee also secured a contract with the National Press Club as the new location for our monthly luncheons. The new setting provides an atmosphere with a higher profile and frequent coverage by local and national media such as C-SPAN's coverage of the June Amtrak luncheon. Committee members were very involved and committed to making the 1999 Chapter programs a success.

- In honor of Women's History Month, our March program highlighted five "Women Who Have Made It" in each of transportation's modes. The impressive lineup included: Jolene Molitoris, Administrator, Federal Rail Administration (FRA); Nuria Fernandez, Deputy Director, Federal Transit Administration (FTA); Joan Bondareff, former Chief Counsel and Acting Deputy Administrator, Maritime Administration (MarAd); Cindy Burbank, Program Manager, Federal Highway Administration (FHWA) Office of Environment and

Planning; and, Susan McDermott, Assistant Director - Negotiations, Federal Aviation Administration (FAA).

- The April program provided an overview of the national Smart Growth Debate and featured national leaders on the topic - U.S. Congressman Earl Blumenauer of Portland, Ore. and Environmental Protection Agency's (EPA) Smart Growth Director Harriet Tregoning.
- Recognizing 1999 as the "Year of Aviation," May's program featured Carol Carmody with the Air Transport Association. Ms Carmody discussed issues surrounding the aviation reauthorization bill, the future of air transport, and increased internationalism.
- June's program was well-attended and featured Amtrak President and CEO George Warrington to discuss "Opportunities, Challenges and Strategies for the Future" facing America's railroads.
- Recognizing the frequency that regional transportation issues played in local media this year, our August program spotlighted Washington Post transportation writer Alan Sipress.
- Another regional "hot" topic was discussed in our September program on High-Occupancy Toll (HOT) Lanes in the Washington metropolitan area. The debate featured Ron Kirby from the Washington Metropolitan Council of Governments (WashCOG), Ken Orski with Innovation Briefs, and WTS member Sherri Alston, Director of FHWA Office of Transportation Policy Studies.
- Our October program was a brownbag luncheon discussion held at WashCOG's offices. Representatives from WashCOG, the FHWA and the EPA discussed the new regulations and impacts of Air Conformity on transportation planning.
- November ended the year with a presentation by Richard White, General Manager, Washington Metropolitan Area Transit Authority (WMATA). Mr. White discussed the WMATA's new strategic plan and commitment to customer service and a quality transit system for the region.



1999 COMMITTEE ACTIVITIES

RECOGNITIONS & SCHOLARSHIP. A new timeline for WTS National's scholarship competition, the need to raise funds for our scholarship program, and the difficult decisions of selecting from among well-qualified candidates for our annual chapter Recognitions made 1999 an extremely busy year.

1999 Chapter Scholarship Winners

Ms. **Melanie Calabria** and Ms. **Soojung Jung** were selected to receive our 1999 Undergraduate and Graduate Scholarships, respectively. These two young women, both students at the University of Maryland in College Park, submitted excellent applications on very-short notice to be chosen over their competition.



Left to Right: Soojung Jung, FTA Acting Administrator Nuria Fernandez, and Melanie Calabria.

Ms. **Calabria** was pursuing a triple major in international business, marketing, and logistics & transportation with a cumulative grade point average of 3.3 at the time of her application in March 1999. She is fluent in Spanish, French, and Portuguese in addition to English, and co-president of the Transportation & Logistics Society's chapter on campus. Ms. Calabria has studied in Uruguay and worked in Chile, and hopes to pursue a career in logistics. Our scholarship helped Ms. Calabria attend summer classes at the University of Maryland's Smith School of Business, thereby enabling her to graduate with her B.S. in December 1999.

Ms. **Jung** is working towards her Ph.D. in Civil Engineering at the University of Maryland. She earned a 3.714 grade point average during her doctoral coursework, and hopes to complete her dissertation, "Transportation System Optimization," during 2000. Ms. Jung earned her M.S. from Seoul National University in 1988, before working at the Korean Transport Institute for seven years. She is currently the General Secretary of the Korean Transportation Assn. in America, and has also served as Editor of the Korean-American Scientists and Engineers Assn., and Vice President of UMD's Korean Graduate Student Assn.

Both these young women attended our September scholarship fund-raising event to be recognized, and served as excellent examples of the excellence in academics and com-

mitment to transportation that our scholarship program seeks to support. Unfortunately, an early January 1999 deadline for the National Scholarship program, precluded the Chapter from submitting their outstanding credentials for National award consideration.

1999-2000 Chapter Scholarship Winners

Working under the new timeline from WTS National, our chapter scholarship applications were distributed to universities in August and reviewed by the board after a late October deadline. The chapter board selected Ms. **Nicole Boone** and Ms. **Motoko Shimizu** as the Undergraduate and Graduate Scholarship Recipients, respectively.

Ms. **Boone** is another student from the Logistics & Transportation program at the University of Maryland, like our previous undergraduate award winner. She has a 3.2 grade point average, and has already gained employment experience in several transportation-related jobs. She has especially excelled at her transportation and marketing courses, and hopes to work in the logistics field until eventually pursuing a law degree and work in government regulation of the transportation industry.

Ms. **Shimizu** is a Ph.D. student in Regional Development at George Mason University, where she has earned a 3.6 grade point average. Since September 1998, Ms. Shimizu has conducted research on air transportation, working with a visiting professor from the FAA to explore the tension between air transportation growth, environmental impacts, and regional economic growth. Ms. Shimizu has a M.S. in Urban and Regional Planning from the University of Tennessee, where she focused on sustainable development. Her undergraduate degree is in the History of Art & Architecture from the International Christian University in Tokyo. Her doctoral research focuses on noise impacts at Ronald Reagan National Airport.

Despite the earlier notification to schools in advance of the 1999-2000 scholarship application deadline, we did receive many more applications than in the previous competition. This points to a need for improved university outreach. We have, however, forwarded the excellent credentials of our two candidates for consideration in the 1999-2000 WTS National awards process, and are awaiting a response at the time of this writing.

1999 COMMITTEE ACTIVITIES

Wine and Chocolate Scholarship Fund Reception

For the first time in over two years, our chapter held a major fundraising event to support our Scholarship Program. On Sept. 23, over 60 members and non-members joined special guest DOT General Counsel Nancy McFadden to recognize the accomplishments of our 1999 scholarship recipients.



Motor Coach Industries, Inc.'s
John Andrews (left) with
USDOT Deputy Secretary
Mort Downey

The event was an excellent networking opportunity that drew participation from many individuals who are interested in our chapter, but are unable to make it away from the office to attend lunchtime events. Most importantly, the event raised over \$3900 for the chapter's Scholarship Fund, which is almost enough to cover both the 2000 and 2001 scholarship awards!

1999 Accomplishments and Outlook for 2000

Important progress was made this year in updating our file of scholarship office contacts at local universities and colleges. However, much work remains to strengthen our ties to educational institutions from which we are likely to draw qualified scholarship applicants, and to improve the profile of our Recognitions program. Heightened awareness of our scholarship program will raise the volume and quality of our scholarship applications we receive, and help the chapter attract student and young professional members. Likewise, improved publicity of the Recognitions program will increase the value of the awards as significant professional accomplishments within the various transportation professions. A final, but no less important, goal for 2000 must be raise additional funds for the Scholarship program to cover the 2000-2001 awards.

1999 TREASURER REPORT

SCHOLARSHIP FUND. In 1999, the WTS-Washington, DC Board voted to place our scholarship funds in an interest-bearing account. The Board determined to place these funds with Legg Mason Wood and Walker, Inc., with which the Chapter has its interest-bearing Cash Reserve Account. The Board expended \$2,064.98 on scholarship-related activities such as our fundraising event, and raised a total of \$3,899.39 in funds for future scholarships. We awarded two \$1,000 scholarships in 1999.



Left to Right: Chapter Recognitions & Scholarship
Chair Melissa Loughlin, Mort Downey, Melanie
Calabria, Soojung Jung, USDOT General Counsel
Nancy McFadden, Chapter President Elaine Dezenski

1999 TREASURER REPORT

1999 Income Statement

| | Actual 1999 | Budgeted 1999 | Difference |
|--------------------------|----------------|------------------|------------|
| Revenue | | | |
| Membership dues | \$9,271.50 | \$9,200.00 | 71.50 |
| Programs | 14,135.00 | 7,200.00 | 6,935.00 |
| Holiday party | 6,912.62 | 5,400.00 | 1,512.62 |
| Corporate fundraising | 8,500.00 | 11,500.00 | (3,000.00) |
| Professional development | 120.00 | 0.00 | 120.00 |
| Total Revenue | 38,939.12 | 33,300.00 | 5,639.12 |
| Expense | | | |
| Membership expenses | 972.23 | 4,200.00 | (3,227.77) |
| Programs | 16,148.60 | 7,800.00 | 8,348.60 |
| Holiday party | 7,881.43 | 15,050.00 | (7,168.57) |
| Service charge | 14.50 | 0.00 | 14.50 |
| Corporate fundraising | 0.00 | 0.00 | 0.00 |
| Professional development | 725.01 | 1,500.00 | (774.99) |
| Newsletter | 4,254.09 | 3,900.00 | 354.09 |
| Administrative | 1,787.57 | 100.00 | 1,687.57 |
| Transfer to reserve fund | 0.00 | 0.00 | 0.00 |
| Scholarship | 2,064.98 | 0 | 2,064.98 |
| Total Expenses | 33,848.41 | 32,550.00 | 1,298.41 |
| Net Income(Loss) | \$5,090.71 | \$750.00 | \$4,340.71 |

1999 Balance Sheet

| | As of 12/31/99 | As of 1/1/99 | Change |
|--------------------------|-------------------|-----------------|----------|
| Assets | | | |
| Cash | \$3,830.98 | \$3,568.15 | \$262.83 |
| Cash Reserve Account | 11,765.74 | 11,791.76 | (26.02) |
| Accounts receivables | 500.00 | 0.00 | 500.00 |
| Total Assets | 16,096.72 | 15,359.91 | 736.81 |
| Liabilities | | | |
| Accounts payables | 0.00 | 0.00 | 0.00 |
| Total Liabilities | 0.00 | 0.00 | 0.00 |
| Fund Balance | \$16,096.72 | \$15,359.91 | \$736.81 |