**AWARD NOMINATION: 2020 EMPLOYER OF THE YEAR**

**Award Criteria**

This award honors an organization (company, non-profit, association, or government agency) for recruiting, retaining and advancing women. Applications/nominations for Employer of the Year should include descriptions of:

1. the organization’s structure, including the number of women in executive and senior positions and those leading major initiatives.
2. career development plans and succession programs the organization has in place for women to advance within the organization.
3. how the organization provides continuing development for its female employees through:
	1. Professional education
	2. Professional organizations
	3. Professional development opportunities
4. how the organization encourages women students to enter the transportation field by providing internship opportunities.
5. how the organization supports WTS through memberships, sponsorships, and employee involvement at the local and international levels.

**Formatting Criteria**

* Nomination shall be typed in 12-point Times New Roman font
* Please submit document in Word format and PDF format
* Please do not change the margins (left and right = 0.75”, top =1”, bottom =0.9”)
* Summary Form shall be no more than 1 page
* Supplemental information shall be no more than 2 pages
* Do not include this Criteria sheet in files submitted
* Please use the following naming convention for the application files:

“Member of the Year 2020 Award – Name of Firm”

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**COVER SHEET**

**Nominee (Company/Organization) Information**

Nominee Name:

Name of Contact:

Company Title of Contact:

Email of Contact:

Phone of Contact:

**Nominator Information**

Nominated by (if different from above) Name:

Email:

Phone:

**2020 EMPLOYER OF THE YEAR: SUMMARY FORM**

Nominee (Company/Organization):

Contact:

Title or Contact:

Describe why this nominee deserves to win.

**2020 EMPLOYER OF THE YEAR: SUPPLEMENTAL INFORMATION**

Nominee (Company/Organization):

**An organization that has enhanced the transportation industry through its commitment to excellence and quality in its services or products**

**An organization with an outstanding record of affirmative action in hiring and promoting at all employment levels**

**An organization that supports continuing education of its employees**

**An organization that encourages women students to enter the transportation field by providing internship opportunities**

**An organization that has supported WTS**