

Transportation Senior Project Manager (TP-16-003)

Wolverton & Associates, Inc. is an established and successful multi-discipline engineering and land surveying firm providing professional services throughout the United States, with offices in Duluth, GA, Savannah, GA, and Nashville, TN.

Wolverton & Associates, Inc. strives to promote a professional experience that enables our employees to do their best work. We believe that each individual's contribution lays the foundation for the company's legacy. Personal and professional development identifies, defines and leverages the strengths of each employee to enhance their overall experience.

Wolverton & Associates, Inc. has been ranked in the **Atlanta Business Chronicle Top 25 Engineering Firms** in Atlanta for the past 12 years. We were chosen as one of **Atlanta's 2015 Best and Brightest Companies to Work For** and we have also been selected by **Zweig White as a Best Firm to Work For in 2015!** The Zweig White "*Best Firms to Work For*" award honors architecture, engineering and environmental consulting firms who are creating outstanding workplaces. According to Zweig White, the award recognizes firms "...for their ability to inspire their teams to perform at the highest levels and create an environment where their people feel valued, can make a difference and can clearly see their contribution to the overall mission and success of the firm." The time is right to join Wolverton & Associates!

We are seeking a **Transportation Senior Project Manager** in our Duluth, GA office.

The ideal successful candidate will:

- Be able to work in a highly adaptable, team oriented environment.
- Have exceptional, analysis, communication and documentation skills.
- Be willing to work reasonable overtime to meet project demands.
- Be career minded and focused on professional growth.
- Have the ability to apply extensive and diversified knowledge of civil engineering principles and practices for assigned transportation design projects.

Primary responsibilities include:

- Provide overall oversight on project scope, schedule and budget in order to achieve or exceed desired profitability targets.
- Assisting Project Managers in tracking earned value, limiting write offs, developing add services and minimizing held billings.
- Assist Department Head in identifying and developing both technical and non-technical training of staff.
- Provide Project Managers with weekly staff expectations, department information and responsibilities of assigned staff.
- Clearly communicate with Project Managers on a daily basis.
- Manage clients from a professional relationship standpoint in order to ensure repeat business.
- Track and share client intelligence to identify new business opportunities with existing clients and assist Department Head with new opportunities, as needed.
- Provide technical oversight to Project Managers and Project Engineers as needed.
- Sign and seal design plans, as needed.
- Position will report directly to the Department Head and require people management.

Duties:

- Technical guidance
- Project oversight
- Team assignments
- People management
- Client management
- Quality control

Requirements:

- Bachelor's Degree in Civil Engineering or Civil Engineering Technology.
- 10+ years of design experience.
- PE is required.
- Previous experience working with Georgia Department of Transportation design policies and procedures is a plus.

Technical Requirements:

- Microstation V8
- InRoads
- Microsoft Office

Wolverton & Associates participates in the Federal E-Verify Program. Equal Opportunity Employer.

To apply, see company information & a full list of benefits visit
www.wolverton-assoc.com

