



WTS ATLANTA PRESENTS: 2016 PROFESSIONAL DEVELOPMENT SERIES

WTS Atlanta wants you to participate in a series of four workshops designed to foster your professional development. The classes will occur on a quarterly basis, for 90 minutes over lunch at SRTA. The series is presented by executive coach Pam Scott of MentorLoft.com

Series Topics/Objectives:

- **The Art & Science of Communication (February 23, 2016)**
 - ✓ Understand the communication process
 - ✓ How to listen
 - ✓ How to ask good questions
- **Understanding Yourself & Others (May 11, 2016)**
 - ✓ To identify one's communication style
 - ✓ To understand others' communication styles using The Communication Wheel
 - ✓ To practice speaking in a style different from your own
- **The Basics of Consulting (August 30, 2016)**
 - ✓ Understand the entire business process, from seeking business to getting paid and winning repeat business
 - ✓ For each individual to understand where he/she fits in the process
 - ✓ To appreciate time and workload constraints based on the entire process
- **How to Set and Manage Expectations (November 16, 2016)**
 - ✓ Understand what can go well and what can go wrong in managing a relationship with a coworker, boss or client
 - ✓ Learn a process for how to set and manage expectations with a coworker, boss, or client

STRETCH YOURSELF PROFESSIONALLY IN 2016

LOCATION:

SRTA
47 Trinity Avenue
4th Floor
Atlanta, GA 30334

SESSION DETAILS

(Lunch Provided 12:00 -1:30pm)

Session 1: Tuesday Feb 23

Session 2: Wednesday May 11

Session 3: Tuesday Aug 30

Session 4: Wednesday Nov 16

Look for registration link via email

COST

Members: \$15/session
Non-Members: \$30/session

CONTACT

If you are interested in participating in one or all sessions please contact

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